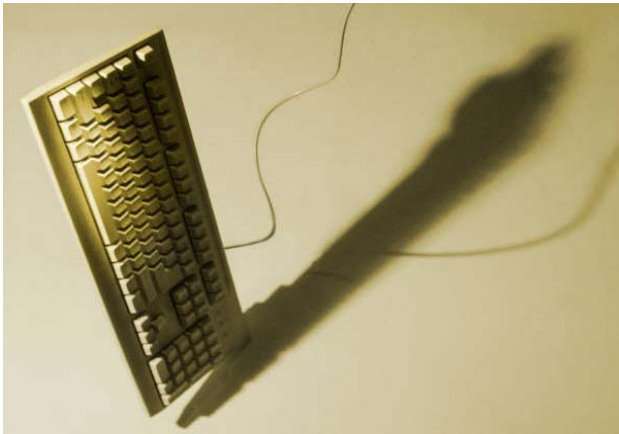


# FedBARS

## *The Fully Integrated Financial Budgeting, Personnel Budgeting and Performance Budgeting System For Federal Agencies*

### QUICK OVERVIEW

The budget appropriation process is becoming even more labor intensive and time consuming. In the past, budget requests were evaluated by simply reviewing the request in comparison to prior appropriations. Now, budgeting is a more sophisticated process requiring extensive supporting documentation to allow analysis of the budget by demographic and performance criteria.



**FedBARS**, *the leading public sector budget system*, was developed to make budgeting easy and comprehensive. **FedBARS** integrates all budget components in one powerful, easy to use system and supports the full budget cycle from program request through final appropriation. Expenditures may be categorized by demographic criteria, performance measures, programs, cost centers and projects across the organization. Budget request checklists and automated data aggregations are provided to support decentralized organizations. Included are payroll projection modules to predict costs including related expenses resulting from new positions, pay increases and benefit rate changes. In addition to data collection and reporting, narrative support is provided and **FedBARS** may be used to produce 'Budget Books' that combine narrative, data and graphics. Finally, **FedBARS** is consistent with GPRA, PART and OMB A-11 guidelines.

### THE FedBARS BUDGET CYCLE

The **FedBARS** process begins by accessing existing financial, performance and payroll cost data. Next, programs or divisions enter their budget request, narrative support and performance measurements. Users have the ability to maintain several budget what-if 'versions'. This 'what if' capability provides agency management the ability to easily and quickly develop different budget scenarios.

Once the agency request is completed and validated, **FedBARS** produces the required OMB documents. Additional scenarios are available to track changes during the OMB and legislative review process.

Finally, appropriations are uploaded to the fund accounting system. The Internet may be used to make budget information available to the public or an Intranet may be used to gather or distribute information within the government.



### SUMMARY

**FedBARS**, with its integrated sub-schedules, payroll cost projections, narrative support, performance measurements, flexible reporting and spreadsheet capability provides an excellent tool to improve the budget process. These are some of the reasons why over **\$100 Billion in public sector funds are budgeted using FedBARS every two years.**

## How FedBARS Improves Your Operations

**FedBARS** makes the budget process much more effective and efficient by:

- Reducing the time needed to develop the budget;
- Supporting ‘across the board’ changes to update expenditure and funding requirements;
- Supporting integrated expenditure and performance based budgeting;
- Supporting multiple program and organization hierarchies for reporting and data maintenance;
- Generating ‘Budget Books’ with narrative, data and graphics; and
- Providing the capability to view the budget by demographic factors.

**FedBARS** may be utilized by fiscal managers, budget analysts and legislative staff to develop budgets and perform ‘what-if ’ calculations. Budgets may be maintained at a detailed or summary level and may be aggregated for review and maintenance. This allows users to obtain *and maintain* information at the appropriate level. **FedBARS** is Internet ready and it is possible to provide controlled public access.

## SYSTEM FEATURES

***FedBARS** follows all standard Windows and Internet conventions making user training fast and effective. **FedBARS** is even ADA compliant. **FedBARS** is also very powerful, functionally rich and integrates numeric and narrative information. Following are some key system features.*

### Budget Checklist

The Budget Checklist guides the user through the budget process. The system validates required items before the budget may be considered ‘complete’. Required items may include narrative entry, position costing and assignment of performance measures.

### Easy Access and Version Flexibility

**FedBARS** supports an unlimited number of ‘what-if’ versions. Different version ‘types’ may have unique users, aggregation levels, security controls and column headings. Accessing budgets is simple and fast. Selections are controlled by system security.

### Payroll Cost Projections

The **FedBARS** payroll projection capability is very comprehensive and includes the following functions:

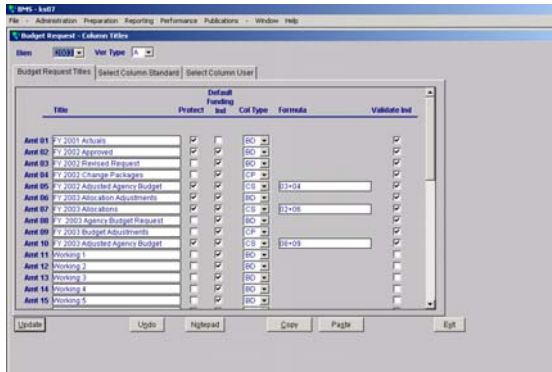
- Allocation of expenses (personnel and support) by position to cost centers and funding sources.
- Calculating the full cost of pay increases using various criteria.
- Automated re-calculation of expenditures due to benefit rate changes.
- Full integration with the line item budget and change packages.

- Ability to accept data from Federal payroll systems.

### Flexible Column Definitions

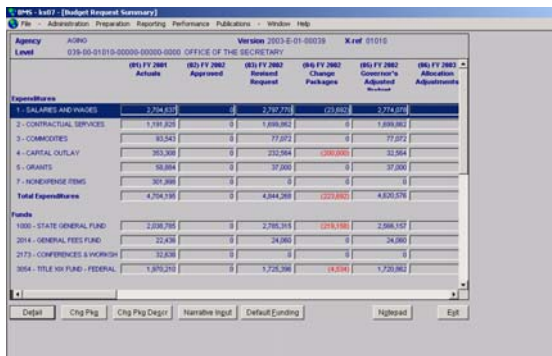
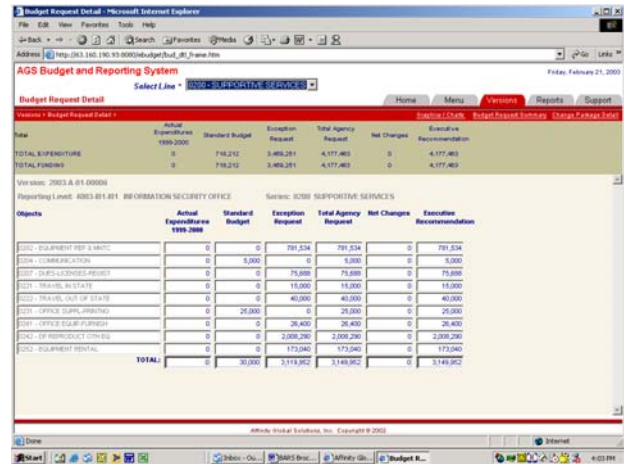
Budget detail may be tailored to your needs by using the table driven column title and formula feature. The columns may be uniquely defined by version type. This supports different budget preparation phases plus budget execution. This also allows the user to change the data captured by system without programmer intervention. Up to thirty-six columns may be maintained and the columns may be viewed and/or protected based on the budget ‘stage’.

Each user has the ability to create a personal profile and view desired data without unnecessary horizontal scrolling. This flexible structure allows the system to be configured differently based on individual user needs. Reports are also table driven allowing each user to view information as desired.



## Entry of Budget Detail and Changes

Entry of budget detail is quick and easy. Split screens and flexible column displays are used to make this process easy and effective.



Direct access is available to budget change schedules, sub-schedules and narrative screens. Budget changes may be made at a detailed or summary level based on the budget phase. Most budget adjustments are made through 'Change Packages'. 'Change Packages' may have multiple integrated components including expenditures, funding, position details, performance measures and narrative explanations. 'Change Packages' may be designated as ongoing or recurring for the entire package or by object within the package. Across the board changes are also supported.

## Internet Access and Usage

FedBARS may be used to collect and distribute budget information over the Internet. The system security is very strict to ensure that the data is protected. The same data elements are used in both the client server and Internet versions and both modules can be run simultaneously.

## Performance Budgeting

One of the more important recent developments in public sector budgeting is performance measurement. FedBARS maintains performance measurement narrative and data including goals, objectives and strategies and several hierarchical structures are available.

The performance budgeting module is very robust and flexible. For example, users may enter performance goals, objectives, strategies and/or sub-strategies and apply related expenditures from the program-based budget. Performance measurements are maintained and may be categorized into 'Change Packages' that include personnel adjustments, expenditures, special funding and narrative justifications. The system is an excellent tool to submit a budget that meets and exceeds GPRA and PART guidelines.

## Narrative and MS Windows Support Tools

FedBARS supports entry of narrative at various classification levels and budget phases. Information such as Agency Mission Statements, Program Narratives, Budget Justifications, Budget Adjustments and Performance Factors are integrated into reports. The specific narrative sections desired is table driven and specific to each installation and the entry of mandatory sections is validated.

A 'Cut' and 'Paste' capability exists to easily move text data to and from Windows based tools. A 'Notes' capability also exists to support changes and may be used to maintain confidential information. This combined with narrative support are excellent tools for budget analysts to document

and justify adjustments.

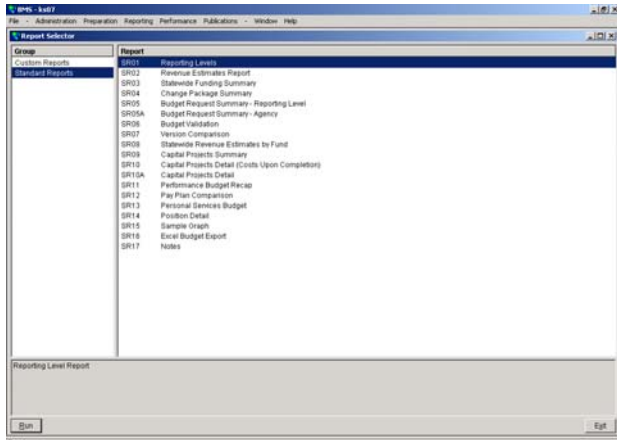
Depending on the DBMS installed, bit maps and special charts and graphs may also be maintained in the **FedBARS** narrative module. These components may then be included in the budget documents.

### **Integrated Sub-Schedules and Drill Downs**

The budget process includes developing a base budget, an explanation of budget changes and supporting sub-schedule presentations (for example capital projects, capital equipment, commodity code budgeting, and narrative). **FedBARS** supports these components and more.

## Easy to Request Reports

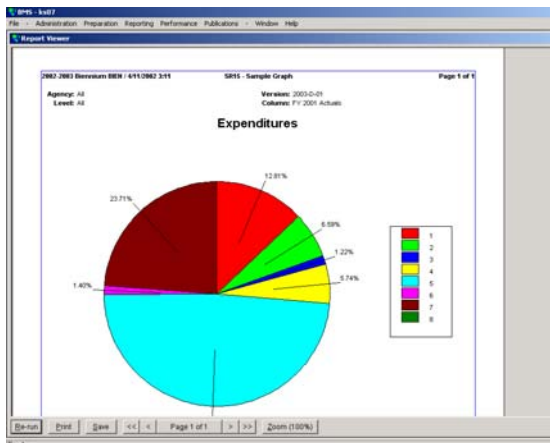
**FedBARS** makes system reporting easy and flexible. Standard reports are accessible on-line using a menu driven system. The reporting module is very flexible and contains many useful capabilities. Within the reporting module, security authorizations strictly control data access.



## Categorize the Budget By Demographic Criteria

It is now possible to answer questions such as, "How much are we spending enterprise wide on children under five years old?" The reporting criteria are table driven and can change as political needs dictate. The user determines the amount of detail desired in the reports and graphs. Also, further multi-agency reporting is supported for legislation and policy initiatives.

## The Fun Stuff - Links to Spreadsheets, Word Processors and Ad hoc Report Tools



**FedBARS** is a very powerful tool with enormous amounts of extremely valuable data. To support effective data usage, **FedBARS** supports full integration with leading spreadsheet and word processing tools. Charts and graphs can be created

using **FedBARS** data. The process is simple and does

not require special technical support. The capability can be extended to using word processing tools to seamlessly integrate **FedBARS** data with text. **FedBARS** is used to prepare the required 'Budget Books' with narrative, data and even charts and graphs.

## Internet Access and Reporting

**FedBARS** may be used to distribute public budget information over the Internet. The system administrator controls the amount of Internet data and when the data is available.



## THE COMPANY BEHIND THE SYSTEM - AFFINITY GLOBAL SOLUTIONS

**FedBARS** was developed by Affinity Global Solutions, Inc., of Roseville, California. Affinity Global Solutions (AGS) was founded by individuals who gained their expertise with KPMG Peat Marwick, Andersen Consulting and Electronic Data Systems. AGS has implemented enterprise-wide budget systems in the States of Indiana, Kansas, Maine, Montana, Nevada, North Dakota, Oregon, Vermont and Wyoming. **FedBARS** is now on the GSA FSS schedule.

## SUMMARY - WHAT TO DO NOW

If you are considering changes to your current budget system or would just like more information about the industry's leading budget software, call us toll free at 1-888-453-4765 or 1-877-528-3438. Our team is available to visit your organization, review your needs and demonstrate **FedBARS**. We can then help you determine how to acquire your NEW budget system.

### Benefits At A Glance

- Full Budget Cycle Support
- Unlimited ‘What-if’ Capabilities for Any Budget Phase
- Unlimited Budget ‘Change’ Packages to Document Position, Expenditure, Funding and Performance Deltas
- Manual or Automated Funding Allocation
- Robust Performance Budgeting Capabilities Including the Ability to Relate Expenditures to Performance Measures
- Powerful, Comprehensive and Fully Integrated
- Integration of Text and Data
- Ability to Analyze Budget By Demographic Factors

### Features At A Glance

- Integrated Sub-Schedules For Supporting Data
- Flexible Reporting
- Payroll and Benefit Cost Projections
- Performance Measures With Narrative
- Word Processing and Spreadsheet Integration
- Data Security Based On User, Time and Phase
- Capital Equipment, Capital Project and Commodity Code Driven Budgeting
- Dynamic Menu Generation
- User and Version Defined Screen Layouts
- ADA Compliant

### Results At A Glance

- Ease of Entering Budget Requests
- Consistent Budget Formats and Accounting Codes
- Multiple Ways To Access, Present and Aggregate Data
- Tax Dollars Allocated Efficiently
- Automated Generation of Budget Documents
- Provide Performance Measurement Information Cross-Referenced to the Line Item Budget



*Over time, agencies will be expected to identify high quality outcome measures, accurately monitor the performance of programs, and begin integrating this presentation with associated cost. Using this information, high performing programs will be reinforced and non-performing activities reformed or terminated.*

President George W. Bush - August 2001



**Affinity Global Solutions, Inc.**  
*“Implementing Tomorrow’s Technology Today”*

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